

OFFICIAL BOARD MINUTES

Teleconference

October 18, 2021-12:00PM CDT/11:00AM MDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member
Kim Brakke, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Lisa Stanley, Amber Bruns, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, DSS; Dave Mendel, NASW.

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 11:02AM MDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Herrboldt made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting June 11, 2021: Stratman made a motion to approve the minutes from August 13, 2021. Herrboldt seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of August 31, 2021: revenue of \$14,396.64, expenses of \$25,809.52, and cash balance of \$258,773.98.

ABA Updates: None.

ASWB ANNUAL DELEGATE ASSEMBLY 2021: Due to COVID, the meeting will be held virtually this year. Gray is scheduled to attend on November 19th and 20th.

Update on Online Renewal System: Tellinghuisen-Geddes stated that the online renewal system is up and running and that many licensees have already used the system. Gray stated that she was the first to use the system and that it was very convenient and user friendly.

Legislative Updates: Loker advised that there are no new legislative updates at this time. The Department is still working on a guidance memos for the new complaint procedure and licensure by endorsement. However, until he advises the Board otherwise, the Board should continue to operate as usual.

Executive Session Pursuant to SDCL 1-25-2: Herrboldt made a motion to enter executive session at 11:25 a.m. MDT. **MOTION PASSED** by unanimous voice vote. Bruns, Stanley, Mendel and Kinsman exited the meeting. The Board exited executive session at 11:45 AM MDT.

Complaints/Investigations: Rehorst advised that complaint #272 and #274 are both pending.

CSW-PIP Supervision Contracts:

Stratman made a motion to approve the following contracts. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

Berry, R.: Supervision with Buck beginning September 1, 2021;

Hahne, S.: Supervision with Eggebraaten beginning on September 7, 2021;

Hauglid, W.: Supervision with Holbeck beginning on August 30, 2021;

Kyle, M.: Supervision with Csongradi beginning on August 26, 2021;

McCloud, M.: Supervision with Theesfeld beginning on September 9, 2021;

Ogaard, C.: Supervision with Patzlaff beginning on August 9, 2021;

Olson, K.: Supervision with Eining beginning on August 13, 2021;

Roerick, R.: Supervision with Arens-Beauchamp beginning on August 5, 2021;

Slabaugh, A.: Supervision with Eining beginning on August 23, 2021;

Smallwood, D.: Supervision with Pennock beginning on September 1, 2021;

Smith, K.: Supervision with Coupland beginning on September 17, 2021;

Sullivan, G.: Supervision with Lindahl beginning on August 16, 2021;

Tobin, C.: Supervision with Smykle beginning on October 1, 2021;

Wiggers, T.: Supervision with Boer beginning on August 20, 2021;

Winckler, S.: Supervision with Wilcox beginning on August 13, 2021.

CSW-PIP Applicant Approvals: The following applicants were approved for CSW-PIP licensure by Chesley. Stratman made a motion to ratify the following applicants as approved by Chesley. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Brakke, yes.

Ford, Amber
Harpole, Wilma
Hogan, Mary
Johnson, Katie
Kilgore, Leighanna
Lee, Terri
Love, Rebecca
Monich Hinkle, Sarah
Perez, Jessica
Schuldt, Melissa
Schwenk, Katherine
Wetz, Amanda
Wikette, Jennifer

Applicant #26: Herrboldt made a motion to deny the request to take the CSW-PIP (ASWB clinical level examination) as the applicant does not meet the supervision requirements satisfactory to the Board. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Any other business coming in between date of mailing and date of meeting: There was no other business.

The next meeting is scheduled for December 10, 2021 at 11:00 a.m. MDT.

Herrboldt made a motion to adjourn at 11:49 a.m. MDT. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.